

Jason Melvin

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Career Objective

To assist the Institute for the Economy and the Future in achieving its goal of becoming the premier development organization in western North Carolina while promoting Stewards of Place principles and the tenants of the UNC Tomorrow plan.

Education

Bachelor of Music, Western Carolina University, Cullowhee, NC **May, 2007**

major Commercial and Electronic Music with a concentration in the Recording Arts

minor Digital Communications Engineering Technology

Relevant Experience

Media Technical Specialist **November 2006 to Present**

Institute for the Economy and the Future, Western Carolina University

- Independently create and edit audio for various Institute and campus projects
- Collaborate to create and edit video for various Institute, university, and federal projects
- Assist with the development and implementation of online forms for Institute financial officer
- Train co-workers on various hardware for the capturing of digital content
- Educate co-workers on various design and multimedia software, such as Wirecast, Soundtrack Pro, Fireworks, and Keynote
- Help manage the Know Your Region website
- Provide assistance with the layout of brochures and reports
- Cooperate with Project Director and other staff to design, produce, and revise historical and informational movies regarding key topics in economic development
- Compose musical underscoring as well as intros/outros for various podcasts and other projects
- Identify economical and statistical data sources to develop online tutorials

Blu-ray Disc Technology Presenter **April 2006**

Sony Corporation, National Association of Broadcasters Convention, Las Vegas, NV

- Exhibited new Blu-ray technology to potential customers
- Resolved questions related to Blu-ray technology to broadcast industry professionals

Studio Engineer Assistant **January 2006 to December 2006**

Center for Applied Technology, Western Carolina University

- Repaired and created new cables for the studio
- Assisted with the installation of new hardware as well as installed new and updated existing software
- Collaborated with colleagues on various sessions that included producing, engineering, and set-up

Electronics Coordinator **December 2003 to December 2005**

“Pride of the Mountains” Marching Band, Western Carolina University

- Supervised a team of four
- Planned and organized the set-up of all sound equipment and other electronics
- Anticipated potential equipment problems and made repairs as needed
- Engineered the live sound for 300+ member marching band

Sound Engineer **Januauy 2003 to December 2005**

Catamount Chamber Singers, Western Carolina University

- Coordinated and engineered live sound for the 12 vocalists and 12-musician ensemble
- Resolved problems during live shows as well as rehearsals in a timely manner



Qualifications & Skills

Professional Skills:

- Work well independently or as part of a team
- Creative problem-solver
- Quick thinking and hard working
- Well organized and efficient
- Able to meet deadlines under pressure
- Can quickly assimilate newest/latest technologies, skills, concepts and ideas into new projects

Technical Skills:

- Talented in audio and video editing
- Integrating technology and information into various audio and video media formats
- Experienced in live sound and video production/recording, as well as post-production
- Solid understanding of technological changes and their business implications
- Knowledgeable in latest technologies
- Enthusiastic about learning new technologies
- Adept in computers, recording devices, mixing boards, microphones, cameras, etc.
- Skilled in website maintenance and design
- Experienced in server administration
- Accomplished in musical composition for commercial purposes

Software & Computer Skills:

- *Final Cut Suite* (including: Final Cut Pro HD, Soundtrack Pro, Motion 3, DVD Studio Pro, LiveType & Compressor)
- *Adobe CS3* (including: Acrobat Professional, Photoshop, Illustrator, Dreamweaver, Fireworks & Flash)
- Adobe After Effects 7.0
- Adobe Captivate (PC)
- Carrara Pro
- Camtasia Studio by TechSmith
- iChat
- Skype
- iShowU
- Screenium
- SnapzProX
- Wirecast
- *iLife '08* (including: Garageband, iMovie, iDVD, iPhoto & iWeb)
- Logic Pro
- Pro-Tools (LE & HD)
- Reason 3.0
- Digital Performer
- Finale
- Quicktime Pro
- Google Earth
- *iWork '08* (including: Pages, Keynote & Numbers)
- *Microsoft Office for Mac* (including: Word, Powerpoint, Excel & Entourage)